



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **SWAMI SHRADDHANAND COLLEGE**

SWAMI SHRADDHANAND COLLEGE, UNIVERSITY OF DELHI, ALIPUR,  
DELHI-110036  
110036  
[www.ss.du.ac.in](http://www.ss.du.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

**Swami Shraddhanand College** is named after the illustrious and sapient educationist and social worker, **Swami Shraddhanand ji**. It was **established in 1967** and is a constituent college of the University of Delhi. True to its motto, “*Shraddhawan Labte Gyanam*”, **the college propagates the idea that those who are dedicated are the recipients of the true knowledge**. Indeed, there is an incessant endeavour to inculcate dedication and discipline in the 4,382 students of the college as each and every student is extremely significant as future nation-builders. The 170 faculty members are ceaselessly working to create stimulating and enabling environment for the students. The primary focus of the **17 departments of humanities, Commerce, and Science** is the **proliferation of the egalitarian concept of education for all without any hierarchal dispositions**. Due to the specific rural location of the college, it is all the more imperative that there should be holistic consumption of education without any discrimination as the students from all strata take admission in this institute of excellence. The faculty members are constantly encouraged to get themselves abreast with the innovative pedagogical tools that are coterminous with the global trends and have published significant numbers of articles in national and international journals.

The college amalgamates its rich cultural heritage and modern ethos in such a fashion that students are not lagging behind in extracurricular activities too. No wonder, its sustained legacy in sports both in national and international arena is unparalleled. Moreover, the participation of the students in the various committees, that organize programs and create an environment and differently abled campus, also contribute towards inculcating qualities such as democratic planning and organizational skills in them. Indeed, **following the framework of the National Education Policy 2020** further strengthens the existing initiatives for **interdisciplinarity, sustainable development, environmental ethics and employability**. Indubitably, the main focus of **Swami Shraddhanand** college is the inculcation of **academic excellence, leadership qualities, community engagement and civic virtues** that give impetus to breaking of the glass ceiling and the illustrious alumni of the college bear witness to it.

### Vision

**Swami Shraddhanand College (SSNC)** is named after a great Indian educationist and a social reformer, **Swami Shraddhanand Ji** and it is dedicated to the **egalitarian concept of education for all without any hierarchal dispositions**. It aims at educating the **students from rural as well urban areas** who belong to diverse strata of society. The **vision of SSNC** is to provide **accessible quality higher education through technological advancements and pedagogical interventions which are coterminous with the global trends**. From a humble beginning in 1967 at **Gandhi Ashram in Narela**, to its present location in **Alipur**, **SSNC** has made great strides to become a popular co-educational institution for all the three streams of undergraduate courses. The **Code of professional ethics** guide all stakeholders of the College about its **principles of integrity, accountability, inclusiveness, commitment and sustainability**.

All the stakeholders of the college work in accordance with the **institutional policies and practices in order to achieve the vision** of the College. The College practices a well-structured system of mentoring for providing proper guidance to the students in not only choosing the suitable career options but also to infuse in them **confidence, a sense of emotional security and a compelling sense of social responsibility**. As Nelson

Mandela has once stated that **“education is the most powerful weapon that you can choose to change the world”** and following this dictum the college organizes various outreach programmes in collaboration with **NSS, NCC and WDC** in order to instil a sense of social responsibility in students towards the uplift of the underprivileged sections of the society. By providing transformative education, efforts are made to infuse the values of mutual trust, teamwork and promotion of social capital, easy sharing of knowledge, skills and resources to create a vibrant society. Ever since its foundation, **the college has worked towards the realization of its vision of inclusion, inspiration, and innovation.**

## **Mission**

**The mission of SSNC is to “Develop Academic Excellence, Nurture Creativity and Strengthen Ethical Values amongst Students”.** The institution is committed to promote a **culture of impartiality, inclusiveness and learner-centric** approach. It provides an integrated and multidisciplinary education to unravel the true potential of the students. It is governed by participation and contribution by all to achieve this mission. It has a practice of delegating authority and operational autonomy to all its constituted committees for a decentralized working. There is an emphasis in the institution on the fact that the learners should not only excel in their professional life by acquiring knowledge and innovative skills but also become responsible citizens by embracing human values and social ethics. To achieve the same, the college education focuses on **multi-disciplinarity, skill enhancement, co-curricular and extracurricular activities.** All the stakeholders envision a future rooted in the glorious past of the Indian education system with the hallways of higher education welcoming all equally that further nurture an environment which is conducive for holistic development. The mainstay of the college is not only to disseminate affordable and quality education to all but also to create a **composite culture** enabling students from diverse backgrounds to co-exist. Huge reservoir of e-resources is made available on different online portals through Delhi University Library System (DULS) that not only helps in developing critical thinking but also to equip them with the latest technological and learning resources that make them abreast with ever evolving world of technological advancement. As George Washington Carver has once affirmed that **“education is the key to unlock the golden door of freedom”**; thus, following this dictum, **the mission of the college is to unlock the locks of creativity of the students so that their untapped potential in every arena, be it technological prowess, sensitivity towards marginalized communities, academic excellence or artistic endeavours can be fully realized.**

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- **SSNC is located in the rural suburbs of Delhi and caters to the need of educating large section of students from neighbouring areas.**
- It provides education which is **inclusive and suits all the diverse groups of the students.**
- Its **seventeen departments** provide undergraduate courses for all the **three streams (Humanities, Commerce and Science)** and it floats the **post-graduate course in Hindi.**
- It is the **only college in the University of Delhi which offers the course on BSc Applied Life Science with Agrochemicals and Pest management,** since it is an application- based course and therefore holds special significance for those who exhibit keen interest in agriculture or have agricultural background.
- The college has strength of **170 teaching staff, out of which 124 are PhD** qualified; also, a **good student teacher ratio of 25.78 is maintained by the college.**

- The **Accounts and Administrative staff** are well versed in **computer skills**.
- **The library is automated** which houses **1,12,953 books**.
- The college excels in **sports facilities and gives training to the students in different games. Honing the skills of budding cricketers is SSNC's distinctive attribute and no wonder**, many of our students have played at both **National and International** levels in the game of cricket.
- The **labs, seminar hall and some of the classrooms are ICT enabled**. The laboratories are well equipped.
- It has **ICT enabled unit, railings, tactile paths, and washrooms for 'Divyangjan' /Differently abled**.
- The college has switched to **solar energy as its primary resource of energy which is indeed an eco-friendly alternative**.
- **The large amphitheatre of the college is effectively used for organising programmes at minimal expenditure (except in unfavourable seasons)**.
- **SSNC is the largest IGNOU study centre of the Northern Region**.
- **PG accommodation** is available close to the college in Alipur area which provides residential facilities to the students and faculty members who are from outside Delhi.
- College is under **CCTV surveillance**.
- **There are canteen, bank and photocopy shop within the campus**.
- **SSNC-NSS and NCC units** are quite active.
- **It is well connected by bus service and is close to the National Highway**.

### **Institutional Weakness**

- The college has **two campuses, so it is difficult to coordinate with the students for extra-curricular and co-curricular activities**.
- **Since the main library, examination branch, administrative block and accounts section are situated in the new building, therefore the easy access to these facilities is in the new building only**.
- The college lacks **funds for conducting in-house research projects**.
- There is a **need for an auditorium in the campus and also more rooms to accommodate all the courses in a single campus**.

### **Institutional Opportunity**

- **SSNC provides opportunities for holistic development through participation of students in different societies like Lensation, Aina, Rivayat, etc**.
- The **Eco-friendly Green campus initiatives** have been introduced from time to time to build symbiotic relationship between nature and humans for a more harmonious co- existence.
- One of the key features of the college is the '**Optimal Utilization of Resources**' by providing learning platforms to students of **IGNOU and SOL**.
- Special emphasis has been laid to improve the skills of the learners by **giving more options in skill-based courses**.
- **It is one of the six colleges of the University of Delhi which offers the course on Microbiology Hons. and is the only college that offers BSc. in Agrochemicals and Pest management**.
- The college **trains the students in different sports where cricket is its forte**.
- Students are **encouraged to join NCC and NSS**.

- **SSNC Gandhi study circle** organises events to familiarise students with Gandhian values and ethics.

## Institutional Challenge

- **The admission process of college continues till the last round so completing the syllabus of the 1st Semester is a challenge.**
- It is **difficult to bring down the rate of migration** of students to other colleges.
- **The student strength as compared to the sanctioned seats is reducing** which may be due to the Post Covid effect and change in the admission process at the University level.
- **Due to lack of an auditorium, it is difficult to organize big events in the Seminar Hall.**
- **The student progression data is very difficult to retrieve** unless each department seriously finds solution for it and works towards it.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

SSNC is committed to ensure **holistic development** of students to help them grow as skilful, responsible, and ideal citizens. It is a **constituent college of the University of Delhi** and was a part of its **Centenary celebration** in the year 2022-23. Under the directions of the University, the staff of SSNC has participated in **curriculum planning, development, implementation and enrichment**. It has participated in **framing and revision of curriculum, paper setting, evaluation process, etc.** for the **UG and PG Hindi courses**. The information about the college is given in the **prospectus/website** and it follows the **academic calendar of DU**. **IQAC** prepares the **college calendar** accommodating all the activities and events. The **duly constituted committees like admission, timetable, workload, examination branch and grievance redressal** work seamlessly round the year in tandem with one another to facilitate the execution of the curriculum. A combination of **traditional and technologically enabled pedagogical** tools are used for academic excellence. **Continuous assessment** as per DU guidelines and the implementation of students' **feed-back** provide scope for further improvement. The reliability and validity of **internal assessment** are maintained by the **Moderation Committee**. Students are sensitized through **gender equality, environment and sustainability** through talks and interactive sessions (**Swachta Pakhwada, plantation drives, blood donation camps, JAZBA, etc.**). **48 Value-added, Certificate courses have been floated** to enhance their skills. **17 percent** of the students have undertaken, project, fieldwork as a part of their curriculum and have completed internships also.

### Teaching-learning and Evaluation

Effective learning at SSNC is fostered through **learner-centric education** and appropriate methodologies. The institution boasts an impressive **90.64% student enrollment**, with **76.84% of seats filled** across various categories. There is a healthy maintenance of the student-teacher ratio of **25.78:1**, which includes a dedicated team of **85.64% full-time teachers**. The campus is **equipped with WIFI**, and each and every teacher has **official Email IDs for prompt official communication**. The well-equipped library provides **access to E-resources**. The college website serves as a repository for **Program Outcomes (POs) and Course Outcomes (COs)** across all subjects. The attainment of POs and COs are ensured through the employment of the diverse assessment methods. Course-related information is disseminated through the **prospectus and orientation programs**. Teaching methods entail traditional **chalk and board approaches, ICT tools, and participatory**

**pedagogies.** The **ingenious techniques** and **experiential learning** contribute to a dynamic educational environment. The engagement of the students is conspicuous through their participation in various **societies and activities**, including **Lensation (photography and film making)**, **Rivayat (folk dance)**, **Metanoia (western dance)**, **Aaina (dramatics)**, **Pravaad (debate)**, **Renaissance (literary and fine arts)**, **Swaransh (music)**, and more. Apart from this the **additional courses, field trips, industrial visits, and project works** are strategically planned to enhance learning outcomes.

The progress of the students is assessed through **assignments, power-point presentations, and result analysis.** The teachers provide support to **slow learners.** Amid the COVID-19 pandemic, the institution smoothly transitioned to **online classes** using platforms like **Google Meet and Google Classroom.** The internal and external assessment processes **prioritize transparency,** with yearly shuffling of **moderation committees** and a **secondary check** at the examination-branch level. The end-term examinations adhere to the university norms. Teachers actively support students' post-graduation endeavors by providing **Letters of Recommendation (LOR).** In essence, SSNC is committed to a **holistic and adaptive educational approach,** ensuring **quality in learning** experiences for its diverse student body.

### **Research, Innovations and Extension**

SSNC ensures the creation of active and enabling academic environment which helps in fostering the **culture of innovation and research.** **93 seminars/webinars, workshops,** etc. were organized in the last five years to enhance the discipline-centric knowledge and to create interest in the research. **137 chapters in edited volume/books are published and various papers are presented in National /International Conference Proceedings during the assessment period** and **453** research papers were published in Journals of repute as well as in those which are UGC Care listed. **There are two research projects and one patent to the credit of SSNC.** **Two laboratories, one in Chemistry and other in Botany** department are **dedicated to research work.** **Two research** projects are undertaken by the faculty members of Botany and Geography department and some of them have **undertaken research work at their parent departments** or **other institutes** of their interest after teaching hours or by taking leave from the college for the same. Research council, IPR cell, incubation centre constituted to encourage innovation Webinar / Seminar on **IPR and Online Awareness session on IPR** in collaboration with **Office of Controller General Patents, Design and Trademark, under Ministry of Commerce** was organized. Extension activities were undertaken by **NCC, NSS, Enactus and Saksham** with the defined outcomes of **promoting nation unity, patriotism, health, cleanliness, sustainable environment** etc. The successful projects of **Enactus** are **Utpadan, Astitva 2.0 and Pavitra.** **Outreach and Awareness activities and programs** such as **“Understanding Immunology can Improve Human Health”** have been conducted by SSNC faculty members and SSNC has signed MOU with **Saksham, Proschool, Bhanti Consultancy** etc.

### **Infrastructure and Learning Resources**

SSNC has **two campuses with sixty-eight classrooms** and **twenty-six** well equipped laboratories. There are **two research labs** in the department of Chemistry and Botany. **8 rooms and 10 laboratories** are **ICT enabled.** There are **two** seminar halls one each in the old and the new campus for Co-Curricular activities. The campus is differently enabled. There is one large **Amphitheatre and Bhartendu Rang Mandap** with green room in new campus. There is multipurpose play field for **Kho-Kho, Kabaddi, Football, Cricket** and also **there are facilities for badminton, basketball, etc.** The library of SSNC is automated with **ILMS software** having **1,12,953 books** and E-resources. It has spent **Rs. 4,67,706.50** on purchase of the books and journals.

SOUL software is used for automation, featuring a web-based **Online Public Access Catalogue (OPAC)** for easy access to study material. The college has shifted to **online process for admissions** to all Undergraduate courses, centrally managed by the **University of Delhi. Counseling, document verification, and fee submissions for admission are done online.** The campus is under **CCTV surveillance**, has a **Projector screen and power bank machines of A3 mobile charger** at the reception. The college is **Wi-Fi enabled.** The **four computer labs have latest educational software like TREECON, PHYLIP, MATLAB, PYTHON, etc.** The college has a **medical room, Girls' common room, Canteen and Photocopy shop** in the campus.

## **Student Support and Progression**

**For an affirmative academic outcome and to provide necessary support to the student's** multitude steps were taken at SSNC. There is provision of both **merit-based and need-based scholarships under Government (PMSS) and non-Government schemes.** Various **capacity building and skill enhancement programmes are conducted regularly to impart soft skills, life skills, Language and Communication skills to enhance the employability of the students.** The **Grievance redressal** is undertaken in **admissions, ragging and sexual harassment as per the UGC guidelines.** The **three different awareness programmes on POSH Act** were organized in online mode during **Covid pandemic and one** through offline mode by ICC. There is **timely redressal of exam related complaints and even during Covid pandemic they were addressed through online by a Nodal Officer.** The students crack competitive exams such as **UPSC, CAT, GATE, JAM, GMAT, etc. but the available data with proofs is very less.** Students are conferred with awards in **extracurricular activities and sports and the number has increased to sixtyfour.** They get an opportunity to showcase their skills in **Shraddha Tarang Fest** and in other functions. **SSNC Alumni Association** organised various talks on Google meet with the illustrious alumni of college. **SSNC achievers in Cricket such as Yash Dhull, Himanshu Rana, Anuj Rawat, etc.** have brought laurels to the institution.

## **Governance, Leadership and Management**

**The mission and vision of SSNC** is achieved through the efforts of the dedicated faculty. The college follows the practice of **decentralised and participative management** that is visible in the transparent decision-making activities of the **Governing Body, Principal, Vice Principal, Bursar, IQAC Convener, Public Information Officer (PIO), Administrative officer, Accounts officer, Staff Council, faculty and Administrative Staff.** The college creates an estimate of the budget which is presented before **the Governing Body** for the approval before submitting to the sanctioning body. All financial transactions require the approval of the **Principal and the Bursar.** Planning, allocation and utilisation of funds is undertaken by the **Purchase Committee, the Building Committee and the Accounts Department** of the college. The **Teacher in-charges, Conveners** of different committees and societies shoulder the responsibilities quite efficiently. During **Covid 19 pandemic college constituted a special Help Desk** and addressed issues related to **Examination, Admission Process and Grievance Redressal, etc.** To conveniently adopt **UGCF-22 under NEP-2020, NEP task force, UGCF, SEC, VAC committees** were constituted. **IQAC** organised educational programmes to achieve high academic standards. Rules for **service, appointments, finance and promotions** are as per **UGC norms.** Some purchases are made through **GeM (Government e-Market place)** uses **Public Finance Management System (PFMS)** for financial transactions and conducts **External/internal audits** for accounts. **IGNOU and SOL** funds are used for the development of the college **Feedback forms** are collected, analysed and the reports on corrective measures are prepared for the further improvement.

## **Institutional Values and Best Practices**

There is an emphatic stress on **Gender equity at SSNC** and efforts have been made **for maintaining clean and green campus. Women Development Cell, Internal Complaint Committee (ICC), Cultural society etc.** organise relevant programmes. **SSNC campus is safe with CCTV installed** at different locations. The college also provides a **common room for girls** to be used in their free time. **All festivals and days of National Importance, pertaining to Environmental Sustainability and related to valorisation of Indian Culture are celebrated in the College.** Environmental consciousness is ingrained in the culture of the college and can be exhibited from the fact that the college has a **grid solar power plant on the roof top** with a **capacity of 50 KV** and there are serious measures taken for conserving the water and managing the waste. One of the best practices of SSNC is maintaining an **“Eco-friendly green campus”**. Different initiatives like, **Saghan Van, Herbal Garden, Plantation Drives, Solar Panels, Paper Recycling and the Waste Management** have contributed to achieve the same. **Its second practice is “Niswarth Seva”; An Act of Generosity” that stresses the value of Generosity, without considering the recompense** where the students learn the importance of **cooperation, kindness, and assistance.** It is undertaken mainly by **NSS, NCC, Enactus** and also by the **Departments and the Societies.** **Honing the skills of the budding cricketers is SSNC’s distinctive attribute.** College is very much committed to promote the sports activities and its distinctiveness is evident by the fact that some of our students who **have excelled in cricket and have played at National and International levels** such as **Ankush Bains who played in Under 19 World cup, under 23 India Emerging Cup, Duleep Trophy, Deodhar Trophy, Ranji Trophy, IPL; Deepak Punia who played in Ranji Trophy and in IPL.** The list includes **Mayank Rawat, Himanshu Rana, Anuj Rawat and Lalit Yadav.**



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SWAMI SHRADDHANAND COLLEGE
Address	Swami Shraddhanand College, University of Delhi, Alipur, Delhi-110036
City	Delhi
State	Delhi
Pin	110036
Website	<a href="http://www.ss.du.ac.in">www.ss.du.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Parveen Garg	011-27207533	9811226923	011-27202278	principalsncollege@gmail.com
Professor	Rajni Arora	011-27206722	9873833223	-	rajniarora@ss.du.ac.in

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Delhi	University of Delhi	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	31-03-2006	<a href="#">View Document</a>
12B of UGC	31-03-2006	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Swami Shraddhanand College, University of Delhi, Alipur, Delhi-110036	Rural	35.15	6076

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students

	Course	Seats	Qualification	Medium	Enrolled	Admitted
UG	BA,Hindi,Honors.	36	Class XII Pass	Hindi	78	46
UG	BA,English,Hons.	36	Class XII Pass	English	78	73
UG	BA,Geography,Hons.	36	Class XII Pass	English,Hindi	78	75
UG	BA,History,Hons.	36	Class XII Pass	English,Hindi	78	67
UG	BCom,Commerce,Hons.	36	Class XII Pass	English,Hindi	115	106
UG	BCom,Commerce,	36	Class XII Pass	English,Hindi	463	410
UG	BA,Arts,Programme	36	Class XII Pass	English,Hindi	346	294
UG	BSc,Botany,Hons.	36	Class XII Pass	English	39	27
UG	BSc,Chemistry,Hons.	36	Class XII Pass	English	40	22
UG	BSc,Microbiology,Hons.	36	Class XII Pass	English	39	32
UG	BSc,Physics,Hons.	36	Class XII Pass	English	39	31
UG	BSc,Zoology,Hons.	36	Class XII Pass	English	39	27
UG	BSc,Science,Life Science	36	Class XII Pass	English	115	78
UG	BSc,Science,Physical Science	36	Class XII Pass	English	115	45
UG	BSc,Science,Applied Life Science	36	Class XII Pass	English	39	23
PG	MA,Hindi,	24	Under Graduate	Hindi	14	10

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				210			
Recruited	0	0	0	0	0	0	0	0	97	73	0	170
Yet to Recruit	0				0				40			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						149
Recruited	84		25		0	109
Yet to Recruit						40
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	1	0	0	0	0	0	0	0	1
Ph.D.	13	10	0	16	20	0	34	23	0	116
M.Phil.	0	0	0	10	3	0	6	1	0	20
PG	0	0	0	1	1	0	11	7	0	20
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	4	0	8
M.Phil.	0	0	0	0	0	0	2	3	0	5
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>	<b>Others</b>	<b>Total</b>
		29	24	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1155	1675	0	0	2830
	Female	576	569	0	0	1145
	Others	0	0	0	0	0
PG	Male	5	13	0	0	18
	Female	2	2	0	0	4
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	169	135	188	160
	Female	43	76	66	64
	Others	0	0	0	0
ST	Male	15	29	33	50
	Female	2	13	11	8
	Others	0	0	0	0
OBC	Male	286	215	255	302
	Female	81	79	69	86
	Others	0	0	0	0
General	Male	504	520	664	566
	Female	206	293	302	294
	Others	0	0	0	0
Others	Male	45	50	20	72
	Female	9	10	6	24
	Others	0	0	0	0
Total		1360	1420	1614	1626

## 1. Multidisciplinary/interdisciplinary:

• The teachers of SSNC are fully aware of the importance of the effective implementation of the National Education Policy 2020 (NEP 2020), and took a significant step forward by forming a 13-member “NEP-2020 Taskforce Committee” on November 11, 2021. The different aspects of SEC and VAC courses were taken care by their committees. The UGCF-2022 implementation committee was formed to look after the successful introduction of the course curriculum under NEP 2020 in the year 2022. • With a view to create an appropriate ambience in the institution for the holistic implementation of NEP-2020, the different committees worked with great coordination and cooperation. • In addition to the SEC courses, VAC committee was formed to decide upon the courses and its effective implementation. 16 VAC courses were offered to the first semester and 18 VAC courses were offered to the second semester students in 2022-23. 16 faculty members attended a workshop organized by the University of Delhi. • UGCF-22 under National Education Policy 2020 was implemented in the academic session 2022-23, which aims to focus on multi-disciplinary and inter-disciplinary approaches of teaching and learning. • To actualize its objectives, the faculty has participated in restructuring and framing of the syllabus for Undergraduate Curriculum Framework (UGCF) and is well-prepared for multidisciplinary pedagogy. • The skill enhancement and orientation towards research are the main hallmarks of the changed curriculum. It also focuses on internship and apprenticeship that are essential requisites for capacity building and inculcating competence for employment. The college organized seminars, add-on courses (mushroom cultivation, legal awareness, interdisciplinary research, ICT tools, etc), workshops (“Analysing Social Media” and Online advertising”, “Data Visualization”, “Project Finance” and an online Add-on Course on “Legal Awareness”, etc.) to abreast the faculty and students with the skill enhancement courses and there are future plans to organize more programs in the similar direction. • As NEP focuses on providing multidisciplinary education to the learners, SSNC has given the ‘choice options’ to the students through Google Forms for the papers of GE, SEC, DSE and VAC. They may choose from the pool of papers for which



	<p>the departments are well-equipped and have planned to work on the same. The purpose is to provide thorough understanding of the topic through multiple disciplinary approaches.</p>
<p>2. Academic bank of credits (ABC):</p>	<ul style="list-style-type: none"> <li>• The Academic Bank of Credit (ABC) is a virtual portal for records of academic credits secured by the students. It provides credit mobility which can help students to redeem the credits that they have earned from different universities to get a certificate, diploma or degree accordingly. Thus, the learners can avail the benefits of the options of multiple entry and exit during the program that they have chosen.</li> <li>• It is compulsory for each and every student enrolled at Delhi University for the 2022-23 academic year to get registered into the Academic Bank of Credit portal by logging to <a href="http://www.abc.gov.in">www.abc.gov.in</a> and once the account is created, the credits are deposited into the account of the student after the completion of every year.</li> <li>• The option to open the ABC account is also available in the examination form filled by the student for every semester. SSNC follows the guidelines issued by the University of Delhi regarding Academic Bank of Credits.</li> <li>• ABC will help in executing Multiple Entry and Exit System (MEES) for UGCF-22.</li> <li>• NEP task force and UGCF implementation committees were formed in the college to acquaint about the same to the learners.</li> <li>• The college has an efficient technical staff and a dedicated examination cell.</li> </ul>
<p>3. Skill development:</p>	<ul style="list-style-type: none"> <li>• The National Education Policy has revolutionized the approach of the education system as it gives impetus to skill-based learning.</li> <li>• SEC Committee was formed on October 20, 2022 to streamline the implementation of SEC courses offered by the institution as per NEP. The college offered 16 SEC courses to the students of the first semester and 16 SEC courses to the students of the second semester in the academic year 2022-23</li> <li>• Along with the regular academic prowess, the skills including problem-solving, critical thinking, creativity and communication are very essential for professional growth and development.</li> <li>• Skill development nurtures the students in such a way that they can effectively adapt to the dynamic changes in societal and professional sphere.</li> <li>• The college offers Skill Enhancement Courses in all disciplines which are aimed to provide hands-on-training, competency,</li> </ul>

proficiency and skills to students. • Students can choose from a pool of skill-based courses like, Basic IT Tools, Communication in Everyday Life, Document Preparation and Presentation Software, Apiculture, Bio Fertilisers, Finance for everyone, etc. • The college offers add-on-courses for the enrichment of their skills in their areas of interest which will be useful for them in securing jobs and also for entrepreneurship, start-ups, etc. It inculcates innovative ideas in the students and keep them abreast with the global demands. Some of the courses offered in the last five years are Solar Technology Installation to Business, Industrially Relevant aspects of Food Safety and Microbiology, Mushroom Cultivation, Techniques in Interdisciplinary Research, Information and Communication Technology and Legal Awareness. The college encourage students to attain knowledge from NPTEL and MOOCS.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):

• The college focuses on appropriate integration of Indian knowledge system for ensuring overall development of the students. • Papers related to Indian Language and Indian Culture are offered to the students (Culture and Communication, Sahitya Sanskriti aur Cinema, Ethics and Values in Ancient Indian Tradition, etc.) and with the help of various societies in the college, regular programs are conducted for the better understanding of the relevant papers. • Teachers in the college are regularly encouraged for bilingual teaching and a conducive atmosphere is created so that students should feel comfortable in interacting in their preferred mode of language. • The college organises Swami Shradhdhanand Memorial lecture every year. • SSNC celebrates Hindi Diwas, Hindi Saptah, Munshi Premchand Jayanti, and organized expert talks on Hindi language like “Hindi ka Vaishvik Pradrishya’, “Bhartiya Bhashaaon ki PunerPritishtha, etc. • Webinars were organised on "Meri matra bhasha meri pehchan" and “Bhartiya sanskriti evam dharohar". • Collaborating with Siksha Sanskriti UtthanNyas, the Taskforce Committee conducted two workshops namely “Vocational and Skill-based Education in NEP-2020” on Nov.19, 2021 and “NEP-2020: Integrated Approach to Language, Art and Culture for Learner’s Holistic Development” on Nov.25, 2021 to not only inculcate interest in Indian

	<p>Knowledge system but also to familiarize and acclimatize the faculty and the students with different dimensions of NEP-2020. A talk was organised on Bhartiya Gyan Parampara aur Rashtiya Shiksha Niti by Hindi Department on 16th September 2021. • Papers on Indian Language including Hindi and Sanskrit are offered to the students like Sahitya Sanskriti Aur Cinema, Srijanatmak Lekh ke Aayaam, etc. • Students are encouraged to opt for the papers on traditional language, culture and classical tradition to comprehend the glorious past of India (Bhartiya Bhakti: Parampara aur Manav Mulye, Ecology and Literature, etc). This helps in creating interest in Indian knowledge system, cultural practices and traditional values. • A two day National seminar was organized on “Ram Katha Ke Vibhin Aayam” on 19-20 March, 2021. • Aiming to recreate and synergise our traditional knowledge pertaining to art, culture and language, the committee organized a one day National Seminar titled “Indian Knowledge System and NEP-2020” on Dec.6, 2021. The idea was to address issues regarding contemporary academic challenges through traditional knowledge systems. Research papers on topics such as “The Role of Indian Knowledge System in Nation Building”, “Indian Knowledge System towards an Atam Nirbhar Bharat”, “Indian Knowledge System and Human Values”, “Opportunities and Challenges in Implementation of NEP-2020”, etc. were presented at the seminar. • SSNC plans to encourage online seminars and courses which focus on Indian Knowledge system. College website provides links for National repositories like Swayam, SOL digital resource, E pustakdwar and Swayam Prabha.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The focus of NEP is the outcome-based student centric teaching learning. The programme and coursewise outcomes are outlined in the syllabus so as to impart an education by which the learner is able to use/practice what is learnt professionally and personally. The faculty is engaged in designing their own Pedagogical Tools which include experiential learning (field-based, project-based learning), collaborative learning (group discussion, case studies, surveys), etc. to train the learners for the attainment of Programme Outcomes (Pos) and Course Outcomes (COs) Most of the courses are designed with the focus on the Assignments, Presentations, Problem</p>

	<p>based Learning and Project based Learning to achieve Outcome based education. SSNC is prepared to emphasise on the same and faculty has participated in the syllabi framing of their respective subjects. The college aims to orient and train the learners for Outcome based education as it provides opportunities to attain proficiency and fluency in the subjects of choice and analyse their weaknesses and strengths successfully.</p>
<p>6. Distance education/online education:</p>	<ul style="list-style-type: none"> <li>• The infrastructure of SSNC is conducive for online and distance learning as it is WiFi enabled. Also, some of the rooms are ICT enabled; computer labs and other laboratories have sufficient computers and projectors.</li> <li>• SSNC is the biggest centre of Indira Gandhi National University (IGNOU), New-Delhi in the Northern India and the college is well prepared for distance learning programs.</li> <li>• Teachers are connected with the learners through variety of platforms like print and electronic study material, Google meet, Google classroom, WhatsApp, Face-to-Face interactions and other Learner Support Services. The students who are unable to get admission in the regular courses get an opportunity to upgrade their education through distance learning.</li> <li>• This has given impetus to an easier, more flexible and self- learning system for the learners specially for those who reside in remote areas and also to those who want to pursue their degrees along with their jobs.</li> <li>• It is very cost-effective mode and provides access to learn specialized subjects even in remote areas.</li> <li>• Besides providing counselling to IGNOU students for theory papers, the practical concepts are actually taught by the faculty members of the college during vacations and weekends. The students are marked on the basis of an evaluation scheme where 30 percent of the total marks are obtained from theory exam and 70 percent through their continuous assessment and attendance in their scheduled classes.</li> <li>• Various online tools are employed for teaching in regular classes and online softwares are used for subjects such as Computational biology, Bioinformatics, Maths, etc.</li> <li>• Google classroom was a boon during Covid Pandemic to deliver information/notes/assignments and practicals. A Workshop on “Google Classroom: Teaching, Learning and Managing” was organized by the department of computer science.</li> <li>• Google meet platform is used post pandemic to conduct online</li> </ul>

events and for informative seminars. All the staff is well trained for online teaching post Covid Pandemic.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>• Electoral Literacy Club is set up in Swami Shraddhanand College. The main goal is to raise awareness among students about their democratic rights, particularly the act of voting in elections. It organizes simulated voting exercises to provide hands-on learning about the democratic process. Additionally, ELC arranges activities such as poster presentations, mock parliaments, elocution, essay writing, and other programs to enhance understanding and awareness of electoral procedures. The SSNC Electoral Literacy Club (ELC) serves as a platform to engage students with meaningful activities and practical experiences, aiming to raise awareness about their electoral rights and acquaint them with the process of voter registration and voting. • ELC initiates socially relevant actions focused on electoral-related matters, particularly awareness campaigns, content creation, and publications that underscore its efforts in promoting democratic values and encouraging participation in electoral processes.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The College has appointed student coordinators and faculty members as part of the electoral literacy club, and the ELC is very much operational. It is representative in character. Faculty members Prof. Namrata (ELC Coordinator) Dr. L. R. Paliwal (ELC Additional Coordinator) Dr. Pratibha Rana (Member) Dr. Ranjan (Member) Dr. Rekha Gupta (Member) Dr. Narbir Singh (Member) Dr. Aishwarya Bansal (Member) Student Coordinators Sangram Singh (B.Com.(H) Sem IV) Divyanshu Pratap Singh (B.Sc. (H) Phys Sem V)</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of</p>	<p>The ELC conducts various events to sensitize students regarding the values, rights, duties, and responsibilities of citizens like constitutional day, youth day, voter awareness program, legal awareness program, etc. One such event was a Voter Awareness Program which was organized on 11th March 2022 at</p>

<p>poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>10:00 a.m. in the Seminar Hall of the new campus of the college. The Chief Guest of the program was Ms. R. Menaka, District Magistrate. A number of students and teaching/non-teaching staff members attended the program. Sub Divisional Magistrate was also present on the occasion. Ms. Menaka interacted with the students and motivated them to exercise their right to vote. The students and other members of the staff were made aware of the contests that the Election Commission was holding to make people conscious about their voting right. In this context, a poster making session was organized by the college. A number of students actively and enthusiastically participated in this. These posters were uploaded on the contest website and were later displayed in the college.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC initiates socially relevant actions focused on electoral-related matters, particularly awareness campaigns, content creation, and publications that underscore their efforts in promoting democratic values and encouraging participation in electoral processes. • To facilitate the target audience in comprehending the significance of their vote, encouraging them to exercise their right with confidence, and ethical considerations • To foster a culture of active electoral participation, aiming to enhance well-informed and ethical voting practices while upholding the principles of “Every vote count” and “No Voter is Left Behind”</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>A Google form was distributed with the aim of determining the number of students who are registered as voters.  <a href="https://forms.gle/VUKpNAceoCEMMdbB8">https://forms.gle/VUKpNAceoCEMMdbB8</a> Out of the 325 responses received so far, 255 had accepted that they had not enrolled themselves on the voting list. This data is irrespective of the disciplinary stream to which the students belong. It is a big number, considering that the majority of students of the college are above 18 years of the age, Hence, the students, who have not enrolled, are sensitized about their democratic rights, which includes casting votes in elections.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4382	4643	4757	4586	4661
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 215

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
170	170	170	143	146

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
148.15	88.45	39.11	136.17	134.28
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		





## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

- The holistic consumption of education is directly proportional to the effective implementation of the curriculum. The clarity pertaining to the goals and objectives is imperative for developing not only skill proficiency in students but also their holistic development which further gives impetus to the formation of ideal citizens
- The specific aim of education should be clearly manifested in the curriculum framework. **Swami Shradhanand College (SSNC)** is a constituent college of **University of Delhi (DU)** which is one of the reputed Central Universities of India.
- **SSNC** was a part of its **Centenary celebrations** in 2022-2023 which was meant to rejoice its glorious past.
- It follows all the directions of **DU** for the courses and curriculum. The college operates at **UG and PG levels (Hindi only)**.
- Faculty members of **SSNC** have always contributed towards **framing/revision of the curriculum**.
- **IQAC prepares a calendar of events** for the entire academic year.
- **SSNC** prepares a detailed **prospectus** displayed on its website, imparting information about the college, staff, courses offered, admission process, sports and extracurricular activities, etc.
- A **workload committee** is constituted that includes teachers representing different disciplines. It assesses the workload of every department given by Teacher in-charges.
- The student's choice regarding **optional papers** is collected through online **Google forms**.
- **Time Table Committee** designs the **Master Time Table for all UG programs** as per the **University norms** which are shared with the concerned teacher in-charges, for preparing Departmental timetable to be displayed on the notice board and website.
- The **administrative section** of the college prepares the **attendance sheets** to maintain records and facilitate the submission of the data at the end of the semester.
- During **covid-19 pandemic, the students were taught through online classes**. All the teachers were directed to optimize **ICT tools** during their classes.
- Various **pedagogical practices** form the fabric of the teaching-learning process: **Chalk and talk, Power-point presentations, illustrative models, ICT tools**, etc. Faculty members exercise autonomy to employ a variety of teaching-learning methods.
- **SSNC** is one of the **pioneer colleges at the University of Delhi which offered Physical Education as Generic Paper under Choice Based Credit System**.
- **SSNC academic calendar** of events is invariably congruous with the calendar of the University.
- **Modular plans** are prepared as per '**timetable of the class**' based on the academic calendar.
- It follows **formative and summative assessment** approaches in concurrence with the DU norms. **Formative assessment is based on continuous and comprehensive evaluation and summative**

**assessment assesses** the students. The pattern of the examination, developed by **DU**, is strictly followed by the college.

- The **College Moderation Committee** ensures the reliability and validity of the assessment and **IA scores are validated by** the students. The final IA marks are uploaded on university website for the final inclusion in the summative assessment of the students.
- The Institution ensures effective curriculum planning and delivery which is clearly represented by active participation of faculty in paper setting, curriculum design and development at the University level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 38

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 5.05

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
397	255	215	185	112

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### Response:

- SSNC imparts holistic education by integrating interdisciplinary issues such as **professional ethics, gender sensitivity, human values, environment, and sustainability** into its curriculum.
- The college upholds the ideologies and teachings of **Swami Shraddhanand ji**, promoting the Indian education system.
- **Character building is highly valued**, and students are encouraged to evolve into better individuals through discourse in seminars, workshops, and other activities.
- SSNC has been committed to pioneering women's education and empowerment. Also, Gender-Sensitive education is at the heart of the institution.
- The additional curriculum includes numerous activities such as **seminars, webinars, talks, workshops, awareness programs and career counseling sessions** to enhance academic skills related to relevant issues.
- The curriculum addresses several cross-cutting issues such as:
  - **Gender Sensitivity:** There is a propagation of gender sensitivity through various programs which encourage students to strive for **gender equality** from a cross-cultural perspective. Talks on Gender sensitization and seminars cover topics such as **women's rights, human rights, children's rights, gender justice and gender equality**. The **Women's Development Cell (WDC)**, NSS, ICC and other departments organize events to address issues related to gender discrimination, fostering awareness, and promote gender and social equality. These initiatives aim to create an inclusive environment for students.
  - **Environment and Sustainability:** SSNC emphasizes environmental protection and sustainable development by conducting various activities such as planting saplings, quizzes, cleanliness drives and poster-making competitions to raise awareness about nature and biodiversity. The college enthusiastically celebrates **Environment Day, Earth Day, and Water Day**. There are **Eco club, Garden committee, NSS**, etc., spearheading

it all.

- **Human Values and Professional Ethics:** In addition to the Compulsory core courses in all UG programs that focus on developing **human values and professional ethics**, the college also organizes webinars, seminars and workshops. Celebrations of important events like **Independence Day, Republic Day, and International Yoga Day** reinforce the values associated with these days.
- The college promotes health and well-being through activities such as **health check-ups, blood donation camps, sports, and yoga**. Initiatives like "**Organic Food and Farming**", train volunteers in organic farming and sustainable practices. Seminars, talks, and competitions, such as **Swachhata Pakhwada** and **water conservation awareness**, contribute to the promotion of sustainable neighbourhoods.
- During the lockdown, the college conducted '**awareness programs**' online. Volunteers were trained to **prevent sexual abuse of children on International Women's Day**. Furthermore, **Yoga sessions** were conducted to enhance immunity during the pandemic. **The NSS** volunteers also spread awareness about feeding animals and birds and debunked myths regarding **COVID-19 vaccination** through videos and posters.
- To provide hands-on training in emerging fields, the college offers several **Add-on Courses in addition to regular courses**. The students are encouraged to learn from **MOOCs** and **NPTEL** courses.
- **NCC Fest "JAZBAA"** plays a significant role in training the undergraduate students, **NCC** cadets and **NSS** volunteers participate in various seminars and workshops, including the "**Workshop on Defence Officer's Preparation Skill**" to propagate the patriotic fervor.
- **SSNC's** commitment to inclusive education is evident in its relentless efforts to create a conducive **learning environment**.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 11.05

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 484

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 90.64

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1360	1420	1614	1506	1372

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1715	1715	1715	1506	1372

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 70.4

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
643	607	596	639	561

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
933	933	933	819	709

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 25.78

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

- The teaching process is maintained in a **student-centric manner** by involving them in **academic, non-academic, co-curricular, and extra-curricular activities**. **Seminars, webinars, workshops, add-on courses, symposia, conferences, and practical training** are organized for students and teachers to train them in new emerging methodologies and techniques of the teaching-learning process.
- **Class tests** are conducted and **assignments and projects** are given and discussed post-submission. Special attention is given to weaker students for better comprehension.
- **The enabling unit** has **ICT** tools for visually impaired learners.
- **Experiential learning** is part of the curriculum in some of the **Skill-Enhancement Courses** and **GE** courses such as **Apiculture, Digital Marketing, Basic IT Tools, and Biodiversity**.
- Students are also encouraged to undergo **internship programs** outside the college during vacations.
- The students participate in activities of **societies like Lensation (photography and filmmaking), Rivayat (folk dance), Metanoia (western dance), Aaina (dramatics), Pravaad (debate), Renaissance (literary and fine arts), Swaransh (music), and Majestic Drivers (fashion), etc.**
- **SSNC** organizes student activities such as **Blood Donation Camps, Tree Plantation drives, and Swachh Bharat Abhiyan** to promote the spirit of the teamwork.
- Some departments publish a **departmental magazine** and also organize their annual **program and fest where academic experts are invited to deliver lectures** to supplement the curriculum teaching.
- Besides inter-college competitions including **debates, poster-making, quizzes, best out of waste, are held** for collaborative learning.
- Teachers have also adapted **flipped classroom** model to maximize face-to-face class time and work with students individually.
- The college is **Wi-Fi** enabled, and the faculty members are given a **college email ID** for sharing information with the students. They utilize a variety of methods to facilitate the teaching-learning process, incorporating **ICT** tools such as **projectors, Power Point presentations, virtual laboratories, internetbased learning materials (e-notes, videos and PPTs), e-resources accessible through the college library (e-books, e-newspapers, databases, e-journals, etc), and Google classroom** for disseminating notes and conducting continuous student assessments.
- Links to **national digital repositories like MHRD ICT, SOL Digital, eYantra, and ePathshala** are available on the college website for an easy access.
- Students are taught to use software like **Python, Philip, TREECON, Mathematica, Texstudio, Statistical software: R and Tally** for subjects like **Bioinformatics, Computational Biology, Mathematics etc.**
- Different educational programs are shared on social media platforms like **Twitter, Instagram, and YouTube**.
- The teachers used the **Google Meet** platform during **COVID-19** to conduct online **lectures, share Power-Point presentations** and demonstrate experiments virtually to the students.
- The teachers keep themselves updated through advanced courses **such as COURSERA, SWAYAM, NPTEL, and the ICT initiatives of MHRD**. They also attend workshops and seminars on digital literacy, **MOODLE, and GOOGLE** classroom.
- The college has a webpage for the **NPTEL local chapter**, with a faculty member nominated as **SPOC** for disseminating information about its courses.



File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 85.64

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
210	210	171	171	171

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 95.99

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
164	164	164	137	138

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

SSNC is a constituent college of the University of Delhi, and it follows the internal assessment and external evaluation criteria as per the **university regulations**.

**Internal Assessment:** At the beginning of the each semester, students are informed about the details of internal and external assessments during the departmental orientation program. They are also instructed to check the University website for the IA rules and notifications.

- The **prospectus** of the college also outlines the mechanism for **internal assessment (IA)**. The schedule of the class tests is displayed on the college website and notice boards, and students are also individually notified by their respective teachers.
- To further ensure the transparency of the process, an **attendance sheet is signed by each student at the time of class tests, practicals, and end-term examinations**. Once the evaluation process is complete, answer sheets and assignments are discussed with the students. After the compilation of the internal assessment, it is verified by the students. A record of internal assessment is also maintained by the examination branch of the college.
- **The Moderation of internal assessment** is first done by the **three-member departmental moderation committee** which comprises previous, current and upcoming teacher-in-charges and then sent to the examination branch of the college for further scrutiny. It is then displayed on the college website and the grievances of the students are dealt by the concerned moderation committee within a stipulated time before its final submission to the university. The **notifications for the IA submission** are issued by the examination branch of the college.
- The **internal assessment process** for the practical component of the paper is congruous with the **guidelines provided by the individual departments**. The tutorials were also conducted for commerce and humanities streams where students discussed important topics and participated in IA as per the guidelines of the university.

1. **External Assessment:** Students appear for their end-term examinations at the college which is

being conducted by the university, and the college ensures that there is a fair conduct of these examinations. **The clear instructions regarding the conduct of the exams are given before the start of the exams by the teachers.** To ensure the fair conduct of the examination, a teacher is not given a duty on a particular day, when his/her ward/ near relative is appearing for the examination.

2. **During OBE, special training sessions** were organized by the **OBE Nodal officer** of the college and all the queries related to question papers were promptly addressed by the exam branch and the **OBE** team of the college. WhatsApp groups for the students were also created for **OBE** to tackle all issues pertaining to the students during examination such as difficulty in downloading the question papers or uploading the answer scripts, etc.
3. **The university maintains confidentiality in the paper setting and evaluation processes.** All the examination-related queries and grievances of the students are being addressed at the university level.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

SSNC offers various courses in the **Arts, Science, and Commerce** streams. Being a part of the **University of Delhi (DU)**, the **Program Outcomes (PO) and Course Outcomes (CO)** are in accordance with the **guidelines and syllabus available on the DU website**. These outcomes have been designed by the university to prepare students for the higher education, employment and to become productive members of the society. Besides, it fosters multicultural **competence, communication skills, social justice, digital literacy, lifelong learning interest and moral and ethical awareness**. The college employs various methods for communicating and evaluating of POs and COs.

- **POs** are communicated to the students in the **orientation program** by the principal of the college. An induction program is also conducted at the departmental level for the newly admitted students. During this program, the teacher-in-charge and the teachers of the concerned departments discuss the course objectives (COs) with the students.
- The **Program-specific and the Course-specific outcomes** are also available on the website of the **University and the website of the College** for all its stakeholders.
- It helps the students to make informed choices regarding the **SEC, GE and DSE** papers.
- Besides regular classroom teaching, **add-on courses, field trips, industrial visits, and project works** are planned for the attainment of the learning outcomes.
- **Assignments and PowerPoint presentations** by the students help in assessing their learning outcomes and their areas of concern.

- **Seminars, webinars, conferences and workshops**, etc. are also organized so that the students can have the opportunity to interact with the specialists of the various fields and can gain a better understanding pertaining to their courses.
- The teachers continuously upgrade their knowledge through **refresher courses, FDP, PDP, etc.** for the better transmission of knowledge to improve learning outcomes. **Various in-house talks with the experts were organized for the better implementation and adaptation of NEP 2020, with the aim to comprehend the program outcomes.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

Both **formal and informal mechanisms are followed for the evaluation of POs and COs.** Course assessment has two parts:

- **Continuous Evaluation (CE)** (Assignments, projects, presentation, Class Test, etc.) and **End Term Examination.** A set of criteria which are evaluation based are used for assessment of COs. It is the attainment of the course outcome which is indicative of attainment of POs.
- Teachers adopt various methods to **continuously assess and evaluate programme and course outcomes, including class tests, assignments, projects, presentations and end-term examinations** as per the requirement of the formal syllabus prescribed by the university. Slow learners **are identified and given special attention** by the teachers during the class, and extra time is devoted to them as well.
- The result analyses give a clear picture of COs and POs attainment. It is done for the different courses by **SSNC-IQAC** and the data show that for the last five years **more than 85 per cent** of the students **cleared their final year** examinations.
- The results of year **2022-23 show an overall drop** in the students clearing their final year examination though **eight out of fifteen courses offered in the college, show more than 90 percent of the students passing** their final year examination. The reasons were looked for and after thorough discussion of **IQAC** with the TICs, it was attributed to post covid effects or **weak academic base due to Covid19.**
- In order to improve the performance of the students and to attain course out comes the **IQAC** and the **teachers-in-charges** hold meetings to list the academic interventions for improvement.
- Participation of the students in the various societies such as **Sooksham, Commania, Animalia, Lensation, etc.** of the college along with their participation in **Enactus, NCC** and **NSS** inculcates discipline, communication skills and leadership qualities. This prepares students to face the challenges of the real-world and contributes to the **POs.**
- The meritorious students are awarded prize on the annual day for achieving academic positions.

- College has a **placement cell** that provides a platform for the students to explore the wide variety of career options and interact with the prospective employers.
- Every year, a number of students pursue higher studies in their respective fields based on the **letters of recommendation** provided by the faculty members.
- College conducts interactive sessions with **alumni** to assess the attainment of POs through their achievements.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 91.25

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1266	1450	1352	1188	1314

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1463	1533	1394	1317	1493

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response: 2.91**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 16

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	10

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

Response:

- **SSNC** ensures the creation of an active and enabling academic environment that fosters a culture of innovation and research.
- The institution has organized programs related to emerging trends in **research** and the **project work is also a part of the** curriculum in many subjects.
- **Two labs, one in the Chemistry and the other in the Botany department** are dedicated to research work.
- **Research council is also constituted in the institution.**
- The faculty also **continues their research work in their parent departments or other institutes** of their interest.
- **Study leaves** are granted to the faculty members to pursue their research.
- In the last five years, the total number of **workshops, seminars and conferences conducted are 93 and 453 research papers are published.**

- A two-day **conference** was organised by chemistry department on “**Recent Trends in Chemical Sciences and Sustainable Energy**” **RTCSSE, 24-25 march 2023.**
- Two days **National Workshop on “Vedic Mathematics”** was organised, **6-11thJan 2022** focusing on **Indian Knowledge system.**
- **Department of Microbiology** organized a seminar on **IPR and on Industry-Academia Interaction “Bridging the Gap”,** a lecture on “**Biotech Industry Startup : Entrepreneurship prospects in India**” in **2019** and a webinar on “**Own your ideas: Intellectual property rights**”, in **2020** on Google meet.
- **Zoology Department** organised a webinar **IPR and Online Awareness session** on **11th Jan 2022,** in collaboration with the **Office of the Controller General of Patents, Designs, and Trademarks, Ministry of Commerce (NIPAM)** under **Azadi Ka Amrit Mahotsav.**
- **IPR cell** is formed in the college.
- **One of the faculties in English department** got a prestigious **Research Award Fellowship of UGC** and also received **NMML, Teen Murti fellowship (2018-2020).**
- One year Research project on “**Industrial Applications of Nano-ceramics**” and “**Green Nanotechnology and its Application**” and an Intercollege research project “**Synthesis of Titanium Dioxide Nanoparticles for water remediation applications**” were guided by the faculty of Chemistry Department of **SSNC and HRC** in 2022-23.
- **One of the faculty in Physics Department** worked as a **Professor Tutler ‘c’, Highest academic position in Mexico at Universid af Autonoma Metropolitan, Mexico’** in **2018-2019.**
- There is **one patent** to the credit of one faculty in the Chemistry Department.
- **An incubation centre committee has initiated its work for the setting up of functional Incubation centre in the college in near future and is encouraging students for the entrepreneurial ventures and start-ups.**
- **Online workshop on "Project Finance (Startup Model)"** was organised by **NEP taskforce committee** in 2022. **SSNC Enactus** participated in **Shark tank** for its product “**Akriti Dhoop**”.
- **National Seminar titled “Indian Knowledge System and NEP-2020”** was organised on **Dec.6, 2021** by **NEP task force committee.** Research papers on topics such as “**The Role of Indian Knowledge System in Nation Building**”, “**Indian Knowledge System towards an Atam Nirbhar Bharat**”, “**Indian Knowledge System and Human Values**”, etc. were presented.
- **The outcomes are evident by knowledge shared in research paper presentations and publications, IPR awareness programmes, participation in workshops/seminars, patent granted, innovation in self- made products and startup ideas.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*



**Response:** 66

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
33	17	7	6	3

**File Description**

**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 1.54

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
84	98	57	38	54

**File Description**

**Document**

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Link to re-directing to journal source-cite website in case of digital journals

[View Document](#)

Links to the papers published in journals listed in UGC CARE list or

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.41

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
26	14	17	13	18

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

- **SSNC** organizes a variety of extension activities aimed at promoting a healthy and vibrant community within the neighbourhood of the institute. These activities are designed to sensitize students to social issues and are carried out through the collaborative efforts of **NSS, NCC, Saksham and Enactus**.
- The outcomes of the extension activities are **defence training, promoting national unity and patriotism, awareness on social issues, health, and environmental concerns**.
- **Due to its proximity to rural areas, it caters to the needs and problems of the people residing in those areas.** The programs organized by the various committees of the college are **also circulated through local newspaper reports** to reach a wider audience.
- **National Service Scheme (NSS)** orients and motivates the students to volunteer community service while they undergo their essential formal education of undergraduate courses. It helps in evoking social responsibility in students. **SSNC-NSS** unit of the college organizes activities

related to **cleanliness, human health, environment, donation drives, etc.** which have positive impact on the society and neighbouring communities. Some of these initiatives are:

- Swachhata Pakhwara.
- Blood Donation camps.
- Awareness of Drumstick (Moringa) and Mushroom farming in Alipur village.
- Child Education Rally: Raising awareness on POCSO Act.
- Awareness programs on Covid-19 and voter rights.
- Door-to-door vaccination awareness.
- Plantation drives aims to improve the air quality on campus and in the surrounding areas
- Road Safety Week.
- A survey was conducted in Alipur village along with a workshop on First Aid and CPR.
- Rally for environmental awareness with the themes, “Don’t Suffocate Earth” and “It’s you not me”.
- **NCC** unit aims to instil in the students, the spirit of discipline and willingness to serve the country. NCC cadets take out Tiranga Yatras around the neighbouring localities to inculcate the feeling of patriotism in the people.
- **SSNC**- Enactus team focuses on the social problems and seeks solutions of the same through an innovative vision to ensure that people thrive in sustainable world. Its projects are:
  - Utpadan: Against plastic, Jobs for people, Rain Basera, Cleanliness Drive
  - Astitva 2.0: Marketing of self-made products in festive seasons, collaboration with Pehchankhas and Aakriti foundation. Aakriti dhoop reached second round in Shark Tank programme and launched herbal gulalbox.
  - Pavitra: Production of eco-friendly hand wash and Cleanliness Drive at Majnuka Tila
- Enabling Unit works to provide congenial work environment for the differently abled.
- Covid Centre 2020 was set up.
- Outreach and Awareness Activity “Understanding Immunology can improve Human Health” was carried out in a nearby government school in collaboration with the Indian Immunology Society to celebrate International Immunology Day-2023.
- **WDC** organizes Diwali Mela, “Roshni” each year where some stalls are dedicated to women entrepreneurs.
- **SSNC** was a part of "Har Ghar Tiranga" 2022 and distributed thousand Nation flags.
- The faculty members have also published research papers on the quality of air, water, flora and fauna of Alipur area showing their interest in environment and biodiversity.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**

The Institution has received Awards and Recognition for its involvement in extension activities from Government and Government recognised bodies. During the last five academic years the Institution has received 6 awards. In 62th Annual flower show held on 28th February 2020 by University of Delhi, the institution received Ist prize in category Class VIII and IInd prize in class X (section III) of category C. The institution was awarded a certificate of appreciation by NIPAM (National Intellectual Property Awareness Mission, Ministry of Commerce and Industry), for contribution in creating widespread awareness on Intellectual Property Rights (IPR) on 11th January 2022, in association with Intellectual Property office, Delhi. In 65th Annual Flower Show organised by University of Delhi, our institution was awarded three prizes in different categories. IIIrd prize in class IV (section I) of category F, best Mali award and certificate of appreciation for decorated G20 selfie point.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 72

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	21	17	11	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 3

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

- The college has **2 campuses** with 46 classrooms in the old campus and 22 classrooms in the new campus. Out of the total of **68 classrooms**, 8 classrooms have **LCD projectors** and **pull-down screens**.
- There are **26 well equipped laboratories** in different departments: **Botany**- 4 with a **research laboratory**, **Chemistry**- 5 with two **instrumentation laboratories** and a **research laboratory**, **Microbiology**- 2 **ICT enabled laboratories**, **Physics**- 4 laboratories and **2 dark rooms**, **Zoology**- 4 laboratories with a **museum** and **Geography**- 2 laboratories. There is adequate **computing equipment** like spectrophotometer, microscope with tab, L.C.R. Meter etc in different laboratories.
- The college has **5 ICT enabled Computer laboratories with printers**: one with 27 computer systems in the new campus, in the library with 20 systems, for **OMSP** with 30 laptops and two with 20 laptops each in the old campus.
- The **Enabling Unit** has 2 computer systems for physically challenged students and teachers.
- The college has **2 ICT enabled seminar rooms** one in the old campus with seating capacity of 200 and one in the new campus with seating capacity of 100 for conducting academic programs. There are **2 ICT enabled committee rooms** with seating capacity of 30 for small group meetings.
- The college new campus has **Administrative block, Accounts block, Examination office, Staff room, NAAC room, IQAC room, Caretaker room** and **ICT enabled reception** with **2 power bank machines of A3 mobile chargers**.
- The college is **Wi-Fi enabled**.

Library

- It has a collection of over **1,12,953 books**, which includes **textbooks, general books, references, periodicals, and Braille material**.
- The library is automated using the **SOUL 3.0** software, enabling easy access through the **Online Public Access Catalogue (OPAC)**. It offers access to a vast range of digital resources, including over **2 lakhs e-books** and **6,000 plus e-journals** through **INFLIBNET NLIST Consortium** and **Delhi University Library System (DULS) subscriptions**.
- The library caters to **visually challenged** students with assistive tools. Though main library is in the new campus but reading room and books issuing facility is also in the old campus.

## Other facilities

- **Botanical Garden** (new campus), **Herbal Garden and Saghan Vann** (old campus)
- **Medical room** with first aid facilities
- **Sanitizing machine** (pandemic period)
- **Hygienic cafeteria/canteen**
- **Photocopy shop**
- **Washrooms for boys and girls, sanitary napkins vending machine** (GCR)
- **Filtered drinking water**
- **Girls Common Room**
- **NCC rooms for boys and girls**
- **Washrooms, tactile paths, ramps and handrails** for differently-abled students and staff-members.
- **Indian Bank** (new campus)
- **Vehicle Parking**
- **2 Generators**

### Facilities for Cultural Activities:

- The college has one large **Amphitheatre, Bhartendu Rang Mandap** with **green room** (new campus). It also has a **Music room** (old campus) and a **lawn** for practice.

### Yoga facilities:

- **A yoga centre** (old campus) for yoga sessions and **VAC–Yoga philosophy and practice**.

### Sports Facilities:

- A Multipurpose playground for **Kho-Kho, Kabaddi, Football and Cricket**.
- **Basketball, Volleyball and Badminton Courts**
- **Ground maintenance equipment**
- **Sports store room**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 21.36

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
37.23	29.12	9.10	29.36	11.84

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource**

**4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

- The college library plays a pivotal role in supporting the institution's educational endeavours. With a diverse collection, advanced automation systems, and a commitment to embracing modern technologies, the **SSNC Library** provides a conducive environment for both faculty and students. It houses a rich collection of over **1,12,953 books**, including sections dedicated to textbooks, general books, references, periodicals, and Braille materials.
- The library utilizes **SOUL** software for automation, featuring a web-based **Online Public Access Catalogue (OPAC)** for easy access to materials.
- The users are issued barcode identity cards for streamlined check-in and check-out with borrowing limits for different categories.
- Access to more than **2 lakh e-books** and **6000+ e-journals** is provided through **INFLIBNET NLIST Consortium** and **Delhi University Library System (DULS)**. The library also caters to visually challenged students with assistive tools and a Braille collection.
- The library leverages technology to support its services, utilizing the **URKUND software** for plagiarism checks.
- A visitors' register is kept at the entrance to keep a check on the footfall in the library.



**The SSNC Library provides the following services/facilities:**

- Reading Room Services in both campuses
- Circulation service including Inter-Library Loan services
- Reference Service
- User Guidance Service/Helpdesk
- Online Public Access Catalogue (OPAC)

**The library is automated using Software for University Libraries (SOUL) - the latest version 3.0 unlimited edition.**

- The library's operations are seamlessly automated using the latest version of **Software for University Libraries (SOUL) 3.0**. It is a user-friendly software that is developed to work in a client-server environment.
- **SOUL 3.0** consists of six modules and each module has been divided into sub-modules as per functional requirement, for example, Acquisition, Cataloguing, Circulation, Serial Control, OPAC and Administration.

The library has regular access to the following e-resources through **Delhi University Library System (DULS)**:

- e-books
- e-journals
- e-database
- e-ShodhSindhu
- e-Shodh Ganga membership
- Remote access to e-resources

**The library has institutional subscriptions to given below resources:**

- **N-LIST (INFLIBNET)**
- **DELNET**

The total number of books and journals, and the amount spent on the purchase of the same for the last five years is as under:

<b>YEAR</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b>INR in Lakhs</b>	12,29,073	11,70,855	2,91,325	25,370	4,67,706.5

The per-day usage of the library by the students and teachers of the college for the last five years is as under:

<b>Year</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
<b>Average number of Faculty members, Non-</b>	400	100-110		450	460
	234495	<b>COVID</b>		144731	135040

teaching and students using the library/issued/returned books					
Average number of walk-ins	250	70-90			270
Working day per year	200	200	COVID	200	200
Average of per day usage	2742.585	772.88	777.005	723.655	675.2

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

- IT infrastructure consists of all components that play a vital role in the overall development and IT-enabled operations.
- The committees of the college take care of the **maintenance of IT facilities and the up-gradation of devices from time to time.**
- Teachers use various **ICT based tools for teaching.**
- Software like **TREECON, PHYLIP, MATHEMATICA, PYTHON, R** etc. are used in Bioinformatics, Computational Biology, Computers and Mathematics departments as per their requirement.
- The library has facilities available for the students to use ICT.
- The **five computer labs are fully internet enabled** and run the latest Educational softwares required as per the curriculum.
- **Projectors, Printers,** etc. are provided as required by each department in the college.
- **Laptops are issued to faculty members** to enable them to use ICT in education.
- **Classrooms and laboratories** of various departments are equipped with **projectors** for the use of

various software tools during classes by the teachers and presentations by the students.

- **Two seminar rooms and two committee rooms are equipped with ICT facilities.**
- **The classes during pandemic were held through digital platforms (Google Meet & Google Classroom).**
- For **optimum utilization of IT resources**, College has shifted to the online process, centrally maintained by the University of Delhi **for admissions to all the undergraduate courses**. All the processes of counselling, document verification, and fee submissions are done online now. This has made the completion of the admission process seamless and the college remained totally online during Covid-19 pandemic.
- The entire college is **Wi-Fi enabled** including Academic Block, Library, Staff rooms, Faculty rooms, Classrooms and Principal's office.
- The internet facility is supported by a private vendor with a **bandwidth of 1GB** and an **optical fibre** connection provided by the University of Delhi with a bandwidth ranging from **250Mbps to 1GB**. Almost all the machines in the college are connected with the Internet through wired (Optical Fiber) and/or wireless networks of the college through a given user id / password.
- In addition to the systems available in computer labs, **each department is allocated a certain number of laptops/ desktops** as teaching aid.
- The campus is under **CCTV surveillance** with **52 cameras** that ensure the safety of our students and the campus.
- The college also has a **projector screen opposite to the reception area** to keep students informed about the latest developments in the college.
- The **SOUL software** for library management system that takes care of issuing, returning and maintaining records of the library was updated from **SOUL 2.0 to SOUL 3.0 on 18th August 2021**.
- The **JAWS home talking software** was purchased by the enabling unit on 25th January 2018.
- The software for **Payroll/ Pension/ PF/ Fees/Administration** purchased from Brightways Consultants is regularly updated, **08th May 2022** being the last date of update.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 6.06

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 723

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 75.15

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
109.71	56.34	28.00	96.09	120.28

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 2.2

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
105	99	96	143	64

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

*1. Soft skills*

*2. Language and communication skills*

*3. Life skills (Yoga, physical fitness, health and hygiene)*

*4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 5.59

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
174	784	330	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 0.59

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	31	36	30	30

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4382	4643	4757	4586	4661

<b>File Description</b>	<b>Document</b>
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.24

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
2	14	11	15	12

<b>File Description</b>	<b>Document</b>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**



**Response: 169**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
27	24	9	34	75

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 30**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
40	30	14	28	38

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

- **SSNC has an Alumni Association (SSNC-AA) that fosters mentorship by setting examples and incessant motivation.** Some of the teaching and non-teaching staff members are the alumni of our college. This translates into a deep sense of belonging in them to the college, thereby increasing their attachment, contribution and loyalty to their Alma Mater.
- **SSNC has been producing outstanding sportspersons in the arena of sports particularly cricket and kabaddi and they are guides and mentors to the budding players.**
- All activities related to alumni are managed by a committee whose Convenor, Co-convenor and members are the faculty members of the college, while its **President is an accomplished college alumnus.**
- The **Alumni Committee** motivates students by arranging their interaction with the accomplished SSNC alumni in an online or offline mode.
- **The college alumni, who presently belong to our teaching and non-teaching staff, are continuously contributing towards the academic and extra-curricular activities. Our IQAC convenor and administrative officers are the alumni of our college. The alumni working as OMSP faculty also guides the NCC wing of girl students.**
- Some of our Alumni who have been appointed as teaching faculty in other colleges visit as **external examiners to conduct practical exams at SSNC.**
- **One of our alumni** who is a Zonal Entomologist of Narela zone conducts Vector Borne Disease Control Programme from time to time at **SSNC. An IPR awareness programme** was organised by SSNC Alumni.
- **The total amount contributed generously by SSNC alumni in the last five years is Rs. 80, 22, 480/-.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

- **The vision of SSNC is to provide accessible quality higher education through technological advancements and pedagogical interventions which are coterminous with the global trends. The mission of the college is to “Develop Academic Excellence, Nurture Creativity and Strengthen Ethical Values amongst Students.”**
- **The institution is committed to promote a culture of impartial, inclusive and learner-centric approach.**
- **The college has functional Internal Quality Assurance Cell (IQAC)**
- **SSNC successfully implemented UGCF in the year 2022 as per NEP guidelines.**
  - **IQAC, NEP-Task Force committee, UGCF implementation committee, VAC and SEC committees** worked together to familiarise the learners and faculty about the change in course curriculum.
  - **SSNC is focussed on skill development, MEES, multidisciplinary and ABC**
- **SSNC governance, leadership and management has played important role in the sustained institutional growth.**
  - **It has worked to ensure quality in teaching learning, administration, accounts, admission process, and all the support services.**
  - **The academic results are regularly analysed by IQAC and methods adopted for improving the performance of the learners.**
  - **SSNC conducts Academic and administrative audit.**
  - **The physical facilities are upgraded and maintained.**
  - **The infrastructure extension, use of alternate source of energy, automation of library, recruitment of teaching and nonteaching permanent staff and their professional growth, social media updating, good academic and sports performance are some of the indicators of SSNC governance working in accordance to its mission and vision. The institute has also started the construction of new academic block.**
  - **SSNC continued its institutional processes even in Covid 19 pandemic.**
- **It is governed by participation and contribution by all to achieve its mission. It has a practice of delegating authority and operational autonomy to all. It constituted committees for a decentralized working.**
  - **SSNC has a Governing Body (University of Delhi ordinance-XVIII), Staff Council, and various administrative bodies for its proper functioning.**
  - **The Governing Body includes representatives from the University of Delhi and Delhi State Government, Principal as the Secretary and teaching and non-teaching members. The Chairman is elected in the governing body through voting by the members.**
  - **An Admission Helpdesk Committee solves admission-related issues.**

- **Different committees/societies** with student volunteers function for the knowledge enrichment like **Commania, Chemica, Bhoogolika, Sanskrit Parishad, United Nations Organisation society, Sookshma, Animalia, etc.**
- The **Staff Council** is empowered to undertake administrative responsibilities. Under its aegis, different committees are formed for a period of one year with members from the different departments.
- The college appoints a **Nodal Officer**, constitutes college admission committee and **Grievance Redressal Committee** for the transparent admission process. Each department has a **TIC**, for one year, appointed on a **rotational basis**. Departments organize programs under the guidance of **TIC/Convenor/Coordinator**.
- There is relentless and ceaseless work in progress to actualise its short term plans of making a functional incubation and skill centre and long term plan of construction of auditorium, shooting range and installation of kiosks of branded healthy food products.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

#### Policies

- The policies and service rules followed in college are as per the **guidelines of the University of Delhi under the UGC regulations**.
- For the effective functioning of the **SSNC**, it follows not only the policies for admissions, appointments, promotions, etc but also for the administrative processes and development plans.
- **Transparency and accountability** are maintained by following a **code of professional ethics**.
- **E governance policy is hosted on SSNC website**.

#### Administrative Setup

- **The principal** is the **institutional head** under whose supervision and guidance different academic and administrative activities are undertaken and completed within a stipulated time.
- The **Governing Body (GB)** is the highest decision-making body of the college that appoints the **Vice Principal, the Bursar and the Public Information Officer (PIO)** and also supervises finances, infrastructural development etc. in the college.
- The **administrative** department consists of the **Bursar, the PIO, the Liaison Officer, the Administrative Officer (AO) and the Section Officers (Administration and Accounts)**

assisted by senior and junior assistants and the other support staff. The **caretaker** supervises the maintenance of the infrastructure with housekeeping, security staff, etc.

- **The organizational structure of SSNC is depicted in organogram on the college website and the members** work in a decentralized and transparent manner.
- The library is taken care of by the **Librarian** along with a team of senior professional assistant, professional assistants and support staff. The **library committee** is formed by the staff council to assists in library’s work.
- **IQAC has the principal as the chairperson** and a **Convenor** with other members who ensure the quality enhancement.
- **The Staff Council** forms committees to delegate the duties to faculty.
- The **timetable and workload committees** request and justify the additional posts in the various departments following the **Roster as per the UGC guidelines**.
- **SSNC** encourages research-orientated activities as per the guidelines of the Research and Development Cell and Central Instrumentation Facility of the University of Delhi.

#### **Appointments and Service Rules:**

- Appointments are done after **scrutiny** of the forms by the **scrutiny committee**.
- **SSNC** follows proper **service rules** for **granting leave, LTC, promotions, etc**. The approved **roster for appointments** and service rules as **mandated by the University of Delhi is followed stringently**.
- Proper **documentation of the service records** of its staff is maintained.

#### **There is an effective deployment of the institutional Strategic/Perspective/ Development plans.**

- **The NEP Task Force, UGCF implementation, SEC and VAC** committees shouldered the responsibility for Successful Implementation of the **UGCF-22**.
- Regular revision and updating of the plans help to adapt to changing conditions as in the **Covid-19 pandemic, there was a shift to virtual mode using Google Classroom, Virtual Labs, etc**.
- **SSNC** emphasizes on strategies **to upgrade laboratories, ICT facilities, adopt clean energy (solar)** and to attain an **Eco-friendly Green Campus**.
- Renovation of laboratories, staffroom, seminar hall, wash rooms.
- Extension of existing infrastructure (2 rooms in new block, 2 labs in process of completion)
- **SSNC new block** is under construction to cope with the increasing demand..

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>

#### **6.2.2**

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

- **SSNC** has a performance appraisal system. The appraisal forms, **APAR** are annually submitted by the staff. **APAR and PBAS** submitted by the faculty are scrutinised for the promotions. It is taken care by **IQAC**.
- **SSNC** initiatives and schemes for welfare are:
  - **Child Education Allowance:** **SSNC** provides financial assistance to the Staff for **school fee** of their children.
  - **Ward Quota: Admission of students through the ward quota as per the DU guidelines.**
  - **Teachers' Association Fund:** It is to provide financial assistance to the faculty.
  - **Timetable flexibility:** There is a practice of following healthy and balanced work schedule for the members of the staff by giving options pertaining to the class and papers.
  - **Family care: Leaves of different types like maternity, parental leave, child care leave, etc.**
  - **Support for Higher Education:** There is a conducive academic atmosphere in the college for the faculty so that they can pursue higher studies and it is created by granting study leave and acknowledging their research activities.
  - **House Rent Allowance (HRA) and Transport Allowance (TA)** are given to the employees wherever applicable.
  - **Promotions:** There is professional upgradation of employees based on **APAR and PBAS**

as per DU rules (Ordinance XXII-D, University of Delhi).

- **Medical Benefits:** All employees, pensioners and their families are covered for reimbursement and cashless treatment at empanelled hospitals, nursing homes, diagnostic centres and clinics as per their eligibility and **entitlement under CGHS rules or through the WUS Health Centre.**
- **Leave Travel Concession (LTC):** LTC is provided to all employees and their families for travelling to their home towns and for travel in India as **per the LTC rules of the Government of India.**
- **Thrift and Credit Society:** gives financial support to its members.
- **Enabling unit:** for Divyang-jan or differently abled.
- **Retirement and Pension Plans:** SSNC provides the loan-benefits in the form of a **Quick Provident Fund Loan Facility** to staff along with the retirement benefits in the form of **Gratuity, GPF, NPS and Encashment of Earned leaves.**
- **Delhi University Teacher Association Fund (DUTA):** It provides financial assistance to the faculty and their families in case of any medical emergencies or disability or death of the faculty member.
- **Delhi University Non-Teaching Association Fund (DUCKU):** It provides financial assistance to the non-teaching staff and their families in case of any medical emergencies, disability or death of the staff.
- **Other Facilities:**
  - Medical room.
  - A **WiFi** enabled campus.
  - Air-conditioned staff room.
  - Teacher rooms, lockers
  - Well-equipped Labs.
  - Sanitization facilities (Covid period).
  - Canteen.
  - Parking facility.
  - Washrooms.
  - Well stocked library with separate seating section for the teaching staff.
  - In campus functional Indian Bank.
  - Fire safety measures and **CCTVs.**
  - **RO** drinking water.
- **SSNC** encourages the teachers to undergo **FDP, PDP, Refresher** courses, timely promotions as per **UGC guidelines** and **granting leave** for progression.
- **Nonteaching staff** is also encouraged to undergo trainings to upgrade their skills.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 1.38

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	1	2	5

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	<a href="#">View Document</a>

**6.3.3**

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 4.67

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
38	12	11	1	5

**6.3.3.2 Number of non-teaching staff year wise during the last five years**



2022-23	2021-22	2020-21	2019-20	2018-19
132	121	124	128	132

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

SSNC employs multiple strategies for managing fund mobilisation, utilisation and undertakes financial audits.

#### Mobilization and optimal utilization of resources and funds

- It receives funds from different sources:
  - **95% grant-in-aid from the Government of India through UGC and 5% grant-in-aid from Delhi Government.**
  - Student fee.
  - **SOL and IGNOU.**
  - **Alumni.**
- Fund from **UGC for the construction/repair** of its building after the submission and approval of the detailed plans
- Salary, retirement benefits and non-salary components are all included in the **Annual Maintenance Grant**. The college creates a budget estimate which is presented before the **Governing Body (GB) for approval** before submitting to the sanctioning body. All financial

transactions require the **approval of the Principal and the Bursar**.

- Planning, allocation and utilisation of funds are undertaken by the **Purchase Committee, the Building Committee and the Accounts department** of the college.
- **Funds are apportioned among the departments** as per the number of the students and the departmental needs.
- The fund is used for **student-centric development** programs and facilities.
- **Scholarship money** given to the students on annual day is properly documented.
- **SSNC** also serves as a learner-support centre for conducting classes for **SOL and IGNOU students**.
- In order to achieve accountability and transparency in financial transactions, it **undergoes internal and external financial audits**.
- **SSNC** adheres to all the rules, regulations, and standards set out by the **GFR rules** of the Government of India.
- Majority of payments are made through the **Public Finance Management System (PFMS) to maintain the transparency**. Some purchases done for the institution are made through **Government e-marketing (GeM) portal** after the approval of the duly constituted purchase committee.
- All procurement requirements including the solicitation of **quotations and tenders are followed and proper bills (including GST, if applicable) are documented**.

#### Financial audits

- The books of accounts and financial statements of the college are prepared following the professional accounting standards. The utilisation of grants is regularly **audited by chartered accountant**.
- **External Financial Audit:** Auditors from the office of the **Comptroller and Auditor General of India(CAG) undertake the mandatory external audit of finance**. Any audit objections are addressed and minor errors of omissions and commissions identified by the audit team are rectified and appropriate responses, including **Action Taken Reports (ATR)** are provided to the auditors.
- The **audited balance sheets and reports for each financial year** are available on the college website.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

- **Internal Quality Assurance Cell (IQAC)** is important for maintaining ethical work culture and ensuring quality in the teaching-learning processes and outcomes.
- It has remarkably **contributed towards the strategies for quality assurance and processes.**
- The following practices/initiatives were adopted by the **IQAC** to enhance the academic quality index:

### Faculty motivation and enrichment:

- **IQAC** conducts various programs like **workshops, seminars, training sessions and international conferences, etc.** in order to enrich the knowledge and enhancing pedagogical skills.
- Faculties are **encouraged to publish research works in Scopus, Web of Sciences, PubMed and UGC-listed journals.**
- A review of teaching methodology was undertaken by the **IQAC** to improve the pedagogical methods. **A shift to ICT-based teaching using Google meet was suggested during COVID pandemic.**
- It ensures a better environment for **multidisciplinary learning.**
- It has contributed to the **assessment and promotions of the faculty** in different grades to motivate and sustain their interests in academics and research.
- **APARs are submitted** by the faculty members to keep their updated professional improvement records.
- To enable the achievement of learning outcomes, the various **departments are advised to supplement teaching with PPT, workshops and educational visits.**

### Feedback Mechanism:

- **SSNC-IQAC** has implemented a system to **collect feedback** from faculty, parents and students on infrastructure, curriculum delivery, pedagogy, discipline, staff support, etc.
- Specific **questionnaires are designed** for students, faculty, alumni, employers and parents to seek feedback on various issues related to academics and infrastructure respectively.
- **SSNC-IQAC compiles comments of the students and evaluates** them to seek valuable inputs required for academics, infrastructure and administrative issues.
- Similarly, the **faculty** is asked to provide **frequent feedback** on academic, infrastructure and administration related issues.
- The **feedback is analysed and the actions taken report** is submitted to the principal.

### Student Enrichment Initiatives:

- **SSNC-IQAC** encourages departments to organise various educational visits **and field projects to enhance the knowledge of the subjects for the students. Lectures, seminars, workshops and training** sessions are conducted to upgrade the knowledge of students. Programmes were also organise under the ages of “**Azadi ka Amrit Mahotsav**”.
- **Add-On courses/NPTEL/MOOCs** foster an interdisciplinary approach and promotes the idea of that teaching should also take place beyond the confines of the classroom.
- Specific focus on innovative teaching that helps in improving **skills and entrepreneurship** in the students for achieving the goal of “**Atmanirbhar Bharat**”.

- Different initiatives and programs with **NEP Task Force committee** for the proper implementation of **UGC-F-22 under NEP-20** have been suggested and organized.
- Academic results are analysed and **learning outcomes are assessed**. The different points discussed with the **TIC** regarding the teaching learning strategies for improving performance. Academic audit is conducted and performance reviewed.
- The minutes of the **IQAC** meetings are **recorded and activities undertaken are listed and reviewed**.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

## 6.5.2

### Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** B. Any 3 of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

1. The college is very sensitive in maintaining gender parity in the college campus and conducting various sensitization programs, training courses, workshops, and orientation for this.
2. The college has initiated the gender audit for maintaining gender equity.
3. Women safety transport range: Inaugural of **QR code scheme (HIMMAT PLUS)** on Women safety organized by geography Department in 2019.
4. **Beti Bachao Beti Padhao Awareness Program** and **“Stop child sexual abuse”** a program of NSS with Sakshi NGO are Organized by NSS in 2021.
5. One day national seminar on "role of women in India's Independence Movement" was organized by **IQAC**.
6. Add on Course on Legal Awareness from 15/9/2022 to 26/9/2022, with special emphasis on Introduction to Project **Sparsh- Give Care not Scars- Ending Vitriolage-** An effort through legal awareness was organized by NEP-2020 Task force Committee, Swami Shraddhanand College, University of Delhi in collaboration with Delhi State Legal Services Authority (DSLISA)
7. **"Rashtriya Nirman mein Yuvtiyon kee Bhoomika"** a Seminar was organised by Shraddhanand memorial Lecture committee and committee for centenary celebration of DU.
8. Seminar on **“What you need to know about Women Health”** was organized by **WDC** to promote awareness regarding women's health and other issues.
9. **Self Defence Training** for girls was organized by Internal Quality Assurance Cell with Women Development Cell in association with **Sashakti “Self-defence training cell of the Delhi Police** under Special Police Unit for Women and Children” from 07th September 2022 to 20th September 2022.”
10. There are separate committees such as **Women Development Cell (WDC), Internal Complaint Committee (ICC), Proctorial Committee**, etc. which are keenly associated with the welfare of women in the college campus.
11. **MOU between SSN College and Breakthrough Trust** (International human right organization) for sensitizing students about Sexual Harassment.
12. SSN College campus is quite safe and ensures the safety of each student especially girls. Entry of any unknown person and vehicle at the main entrance is strictly prohibited. The campus is tobacco free and prohibits such illegal activities strictly by putting the signboards within the campus.
13. **Proper checking of I-Cards** is done, and visitors register is maintained at the main gate. There is a separate parking area for students and faculty vehicles. Bank facility is present within the college campus. The whole building is under electronic surveillance and CCTV cameras are installed at all important places such as parking area, corridors, library, administrative block,

exam branch, bank, reception, etc. The college has the facility of **girl's common room** and **sanitary vending machine**.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic uplift of the needy and setting communal harmony.

- One of the salient features of the college is its **cultural diversity** and the **student community of the college bear witness to it**. With over 1000 students hailing from various Indian states, this fusion of backgrounds not only enriches the academic experience but also promotes a profound understanding of different traditions, languages, and lifestyles.
- The **Northeast Cultural program** imbued the campus with the vibrant hues of India's Northeast culture. Through creative showcase of Northeastern states and their culinary delights, students contribute to a dynamic celebration of diversity.
- A distinguishing hallmark of **Swami Shraddhanand College** is the remarkable unity among its students. As diverse as India itself, these young scholars from Assam, Bihar, Jammu and Kashmir, Tamil Nadu, and beyond seamlessly transcend regional barriers, embracing a shared identity as proud members of the college community.
- Through spirited performances, including **regional folk songs and dances**, students paint a vivid mosaic of India's cultural landscape.
- **Linguistic diversity** finds its expression in Swami Shraddhanand College, where students converse and communicate in their native languages.
- Whether during the spirited **Shraddha Tarang** or the poignant "**Matri Bhasha Divas**," native languages echo through the corridors, a symphony of varied linguistic cadences that add depth and charm to the academic experience.
- Beyond academics, the college fosters an environment where festivals from different communities are celebrated with equal fervour such as **Eid, Diwali, Ganesh Pooja, Gurupurb and Christmas**.

- The **Women Development Cell** of the college passionately promotes awareness about gender issues, initiating discussions and debates that enrich the intellectual and cultural fabric of the institution.
- **SSNC** Sensitize the students and employees of the Institution to the **constitutional obligations: values, rights, duties and responsibilities of citizens.**
- **SSNC electoral literacy club, ELC** is functional and organise awareness program for voting rights.
- It celebrates constitution day, Shradhanand Memorial day and all important national and international days.
- **Swami Shradhanand College**, driven by its commitment to fostering informed and responsible citizens, has orchestrated a myriad of initiatives aimed at cultivating an understanding of constitutional obligations **encompassing values, rights, duties, and responsibilities.**
- The hallmark celebration of **Republic Day on the 26th of January** assumes a profound significance within the college; marked by a tapestry of activities that spotlight the pivotal role of the Indian Constitution.
- **Anchoring the college's pursuit of constitutional awareness is its vibrant annual cultural fest.** By infusing artistic expression with constitutional values, the fest catalyses a deeper connection between the students and their civic responsibilities.
- **SSNC**, through its unwavering commitment to constitutional enlightenment, emerges as a beacon of transformative education. By nurturing a generation equipped with both rights and responsibilities, the institution fosters an engaged citizenry poised to uphold the spirit and ideals enshrined within the **Constitution of India.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practices A**

**Title of Best Practice: “Ecofriendly Green Campus”**

**Objective:**

1. **To provide clean and green ambience.**
2. **To create awareness** and ensure high quality benchmark of universally acceptable standards.
3. **To teach and create a sense of awareness in students.**



4. **Uncover and sharpen the hidden talents of students.**
5. **To inculcate interest in students** so that they apply knowledge of ecofriendly initiatives to improve ecosystem health.

**The Context:** SSN College has two campuses and inherit a beautiful and serene atmosphere. The pristine environment of college is not only beneficial to the staff and students but the neighbouring areas too. The best practice of making the “**Eco-friendly Green Campus**” is gearing up the environmental and socio-economic targets of achieving sustainable development. For this SSNC is constantly improving its ambience and preserving the environment for future generations.

**The Practice:** SSNC has created the Ecofriendly Green Campus by investing its valuable time to establish the constructive and fruitful eco centric paradigms. The initiatives taken for eco-friendly green campus are as follows:

1. **Saghan Vann:** One acre land in the old campus is devoted for the development of "**Saghan Vann** ". A record of planting **1000 saplings** in less than an hour was made to cultivate the same.
2. **Botanical Garden:** A separate area in the new campus is dedicated to **Botanical Garden**. The garden is full of beautiful flowers and fruit bearing plants and one small pond.
3. **Herbal Garden:** The herbal garden in the old campus has variety of useful herbs such as **tulsi, aloe vera, cardamom, heart leaved moonseed (giloy)** etc.
4. **Solar Power Plant:** The college is equipped with an on-grid rooftop “**Solar Power Plant**” of capacity 50 KW to fulfil the target of **renewable solar energy** potential under national solar mission.
5. **Paper Recycling:** For recycling the wastepaper SSNC coordinates with the NGO Jaagruti for which a letter of appreciation is given by the same when wastepaper is collected by it to be recycled.
6. **Composting unit:** A composting unit is made in the botanical garden to decompose the garden waste. The compost prepared is further used in gardening.
7. **Water Conservation:** The open two third area of the campus helps in recharging the groundwater. A rainwater harvesting tank is made in the lawn for collecting rainwater. Waste RO water is used for gardening.

#### **Proof and Evidence of Success:**

1. All the notices, application, approval, participation, reports, geo-tagged photographs of some of the events etc. are kept and duly signed by the principal.
2. Pledge is taken to keep pace with innovation and creativity related to green initiatives.
3. Green standards are followed and maintained.

#### **Problems Encountered and Resources Required:**

- The green campus of the college is proving boon to the health of college staff and students. However some more eco-friendly facilities can be created in the campus to make it more friendly and sustainable.
- Provision of funds and resources to plan such activities besides the academic arrangements is a major challenge.
- It is tough to take care and maintain both the campuses during the vacation time.

## Best Practice B

### Title of Best Practice: “Niswarth Seva”; An Act of Generosity”

#### Objective:

1. To **create social awareness** among the students for identification of social needs.
2. To encourage and **engage students in community services**.
3. To **explore and learn about the use of community resources** at the local level.
4. To develop and **promote leadership** and enhance public participation.
5. To **develop welfare activities for impoverished, orphans and homeless children**.

#### The Context:

The SSN College has active NSS, NCC and Enactus, which are directly or indirectly involved in the act of generosity “**Niswarth Seva**”. Besides the physical, psychological, and environmental issues the volunteers of NSS and Cadets of different wings of NCC execute various programs related with the social welfare. The various programs offered by the college are related to the uplift of poor people, orphans, and physically challenged people. **The practice “Niswarth Seva” is done without considering the recompense, is an act of generosity.**

#### The Practice: The activities involved under the flagship of “Niswarth Seva” are as follow:

1. **Donation Drive:** Donation Drives mainly entails the donation of old clothes, winters jackets, blankets, toys, books etc.
2. **Blood Donation Camps:** Blood donation camps are regularly held with the assistance of the Red Cross Society.
3. **Donating Eye after life:** This helps people who have never seen the world before. It is done in collaboration with the social welfare society, Saksham.
4. **Awareness and Cleanliness drives:** The drives are regularly held by NSS volunteers in the nearby locality and in slum areas.
5. **Organizing events for the disabled people:** Various programs are held for the uplift of economically weak and physically challenged people.
6. **Seminars, Workshops, and trainings** are organized for the welfare of economically weak sections of society.
7. **Selfless service during pandemic:** The students created helpline desk in college and actively involved in caring for the Corona affected people during pandemic.
8. **Programs executed in collaboration with NGOs:** Various programs related with women safety, current environmental issues and social problems were organized in collaboration with NGOs.
9. **Divyangjan Aid:** The enabling unit of college played an important role during Corona pandemic, when all types of issues related to food, health, education, psychological problems were keenly handled by the enabling unit.

#### Proof and Evidence of Success:

1. All the notices, application, approval, participant attendance record, event reports, geo-tagged

- photographs of some of the events etc. are kept and duly signed by the principal.
- 2.SSN College website and Facebook page of college highlight the activities, like seminars, workshops, and training programs organized by it.
- 3.Awards and Certificates issued to the students.

**Problems Encountered and Resources Required:**

- A lot of field work is done, and it requires financial assistance to meet the challenging assignment.
- The students face the problem of limited resource while moving from one place to other. Awareness regarding implementation of government schemes and policies sometimes face lack of public interest and participation.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1**

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**7.3 Institutional Distinctiveness:**

**“Honing the Skills of the Budding Cricketers”**

- The commitment of SSNC to promote the sports activities in the college is conspicuous from its unparalleled achievements in the arena of sports. There is constant encouragement to the students to enhance their sporting abilities. No wonder, the students are also creating huge ripples in sports, especially in the game of cricket.
- SSNC was the first college who offered physical education paper as an option for General Elective subjects.
- The department of physical education not only takes care of the physical development but also focuses on mental, social and emotional development of sportspersons. Such sports activities help in developing leadership skills and boosts self-confidence in them. Students acquire the qualities of time management and discipline.
- SSNC students regularly participate in various inter-college and intervarsity sports activities where cricket is our forte.
- The faculty constantly work to guide the students, tap their potential and enhance their skills. We have nurtured the young cricketers so that they could show their talents in different tournaments and have brought laurels by winning prizes. Some of our talented students participated in **U-19**

### **World cup, Ranji Trophy and IPL.**

- **SSNC** provides the best environment and facilities for the young emerging cricketers to grow and create significant place in both the national and the international arena.
- Special ground and sports material are provided liberally to the students and they are encouraged to participate in different events/tournaments.
- Sports prize distribution is held annually to applaud the winners of the different matches / tournaments and best quality cricket kits are given to them.
- It is due to the constant support and guidance provided for honing the cricketing skills of the young students that very good cricketers emerge from **SSNC** each year.
- In the final of **OM NATH SOOD MEMORIAL TOURNAMENT**, four players named Himanshu Rana, Dhruv Kaushik, Sumit Mathur and Lakshya Thareja performed extremely well and took team to the final. Arjun Rapiya, Yash Jeet Balhara and Rishabh Sharma were the best bowlers and helped the team to reach the final.
- College team was the runners up in the first late Sita Rani Juneja Memorial cricket tournament. The major highlight of the game was 91 runs scored by the star Cricketer of the college, Yash Dhul in the final. Also, Bharat Sindhvani with 56 runs and Arjun Rapiya with 3 wicket also contributed immensely in the final game. Himanshu Rana, Dhruv Kaushal, Sumit Mathur and Dhruv Singh were top performers of the tournament. Ramesh Prasad and Yash Jeet Balhara were the best bowlers.
- Yash Dhull, Represented India in Under-19 World Cup Cricket Championship as Winning captain and also represented in ASIA CUP, Ranji Trophy and IPL (Delhi Captain). He scored a century on Ranji Trophy debut in both the innings (only the third player in India to achieve this after Nari contractor and Virajawathe) and followed it up with a double hundred.
- Himanshu Rana, Represented India in Under-19 World Cup Cricket Championship (World Cup winner) and also represented India in ASIA CUP and Ranji Trophy as Captain. He has scored back-to-back hundreds in this year's Ranji trophy season.
- Anuj Rawat Represented India in ASIA CUP, Ranji Trophy and IPL (RCB).
- Lakshay Thareja Represented Delhi in Ranji Trophy U-19,23,25 (Captain U-25).
- Mayank Rawat Represented India in U-19 World Cup Cricket Championship and Ranji Trophy.
- Hrithik Rakesh Shokeen played Under-19 India (Man of the Series) and was named best Bowler in India U-23. He Represented Delhi in Ranji Trophy and played in IPL from Mumbai Indians.
- Priyansh Arya Represented India in U-19 India and Ranji Trophy, Delhi.
- Saurav Kumar Dagar Represented India in U-19 India and U-25, Delhi.
- Shivam Chauhan Represented Haryana in, Ranji Trophy and U-19 & 25.
- Yuvraj Singh Represented Haryana in Ranji Trophy and U-19 & 25.
- Dev Lakra Represented Delhi in Ranji Trophy, U-19&25, scored one double hundred and one century in Under-19 for Delhi.
- Parteek Represented India in U-19 India in challenger trophy, five wicket hauls on debut and 10 wickets haul on under 19 debut for Delhi. He was named as the Highest wicket taker in U-19 tournament.
- Jayant Represented Haryana in U-19 & 25.
- Shivam Gupta Represented Delhi in U-23.
- Bharat Sindhvani Represented Delhi in U-19 & U-23.
- Dhruv Kaushik Represented Delhi in U-19& U-23
- Anmol Sharma Represented Delhi in U-19
- Arpit Rana Represented Delhi in U-16 &19
- Yash Jeet Balhara Represented Haryana in U-16 ,19, 23 and have taken 25 wickets in BCCI board cricket till date.

- Harman Singh Represented Uttarakhand in Ranji Trophy U-19, 23 & 25.
- Vanshaj Sharma Represented J & K in - U-19.
- Aman Sherawat Represented Haryana in U-19, 23 & 25.
- Dhruv Singh, Represented Delhi in U-19
- Nikhil Kumar Represented Delhi in Ranji Trophy, U-19, 23 & 25
- Piyush Dahiya Represented Haryana in Ranji Trophy U-16, 19 & 25

**Some laudable achievements of SSNC- cricket team:**

- **On 26 September 2018**, defeated Sri Venkateshwara college in the final of the Dweepinder Bhole Memorial Inter College Cricket Tournament.
- **On 05 March 2019**, played with Hindu College and won by five wickets.
- **U-19World cup cricket championship and Asia cup U- 19 (2020-22)**
- Swami Shraddhanand College has been **champion in the inter collegiate game of the university for past ten years in a row and makes a new record in the history of the inter college cricket.**
- **SSNC** is the champions of the **Sahibzada Zorawar Singh T20 Tournament** defeating the reigning champions, Air India in the finals on **27 Feb 2020**.
- **On 21 March 2021**, became the champions of the **2nd Amit Vashisht foundation T-20 cricket tournament held at Rewari, Khera Bhiwani and won Inter College Cricket Tournament in 22-23.**
- Participated in **Inter College Cricket Tournament in 22-23.**
- Students participated and won **VIZZY trophy, U-19World cup cricket championship in 2022-23.**
- Students participated in the **Asia cup** in 2022-23.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

- **SSNC** is the study centre for **IGNOU** and **SOL** besides holding classes for regular courses thus optimally utilising its physical and academic resources. The classes are held on Saturday, Sunday and in the vacation period of regular classes. During the unprecedented period of Covid Pandemic, it continued with the online classes without any technical glitch and wholeheartedly contributed in the community service by providing shelter to the migrants. **SSNC** has provided its infrastructural facilities to **MCD** for the election work. The College celebrated "**Azadi ka Amrit Mahotsav**" and was a part of "**Har Ghar Tiranga**". The college is expanding its infrastructure **the foundation stone of which was laid on 2nd April,22**. The construction work for the new block has already started.

### Concluding Remarks :

**SSNC** is a constituent College of **University of Delhi** and has completed 56 years since its inception. It is a co-educational college and caters to educate the learners from both urban and rural areas. It follows all the rules and regulations of **UGC** with respect to appointments, promotions, admissions etc. Its 17 departments and their respective societies aim to provide best academic environment through proper academic planning which is further supplemented with webinars/seminars/workshops/field visits etc. Faculty constantly upgrades knowledge and contributes to the reservoir of books/chapters and research papers. The college has proudly participated in the centenary celebration of esteemed University of Delhi in 2022. It follows effective teaching learning methods and the teachers train and motivate the students for the attainment of **POs** and **COs**. **SSNC-IQAC** shoulders its responsibilities with great enthusiasm for the institutional processes. **WDC, NCC, NSS, Enactus** attracts students to voluntarily join them so that social and moral values are infused in them. Though **SSNC** has adequate infrastructure to cope with the student strength yet it keeps on augmenting and maintaining the same. It has implemented **UGCF** last year as per **NEP 2020**. In the last five years, **SSNC** has made extensive efforts for the improvement of curricular aspects, teaching learning process and research ecosystem, augmentation of infrastructure, maintenance of green campus by ecofriendly practices, library automation, professional growth of its staff and maintaining transparency for good governance. **SSNC** Alumni have reached great heights in academic, sports and professional journey. Adequate facilities and opportunities are provided to the students in sports and **SSNC** cricket team has brought laurels to **SSNC**. **SSNC memorial lecture** is held every year. "**Shradha Tarang**", its annual fest is celebrated with great enthusiasm and prizes are given to the meritorious students on annual day and sports day. **SSNC's** commitment to inclusive education is evident in its relentless efforts to create a conducive **learning environment** Keeping in mind its vision and mission, it will further progress to achieve its goals and more success.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :38</p> <p>Remark : DVV has made the changes as per shared report supporting document .</p>																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b></p> <p>Answer before DVV Verification : 745</p> <p>Answer after DVV Verification: 484</p> <p>Remark : DVV has made the changes according to the data template document .</p>																																								
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p>2.1.2.1. <b>Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>651</td> <td>607</td> <td>648</td> <td>768</td> <td>651</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>643</td> <td>607</td> <td>596</td> <td>639</td> <td>561</td> </tr> </tbody> </table> <p>2.1.2.2. <b>Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>933</td> <td>933</td> <td>933</td> <td>819</td> <td>709</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>933</td> <td>933</td> <td>933</td> <td>819</td> <td>709</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	651	607	648	768	651	2022-23	2021-22	2020-21	2019-20	2018-19	643	607	596	639	561	2022-23	2021-22	2020-21	2019-20	2018-19	933	933	933	819	709	2022-23	2021-22	2020-21	2019-20	2018-19	933	933	933	819	709
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Remark : DVV has made the changes as per supporting document .

**3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
33	27	7	18	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
33	17	7	6	3

Remark : DVV has made the changes according the data template document .

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
103	124	92	51	83

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
84	98	57	38	54

Remark : DVV has made the changes as per shared report according to the document .

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
47	26	21	16	27



Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
26	14	17	13	18

Remark : DVV has made the changes according to the data template document do not considered duplicates .

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
25	21	17	12	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	21	17	11	5

Remark : DVV has made the changes according to the data template document do not considered duplicates and yoga days .

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
38.43	32.10	11.10	38.36	12.92

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
37.23	29.12	9.10	29.36	11.84

Remark : DVV has made the changes as per shared report by supporting document .

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support***

*facilities excluding salary component, during the last five years (INR in Lakhs)*

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
109.71	53.76	28.00	97.80	121.36

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
109.71	56.34	28.00	96.09	120.28

Remark : DVV has made the changes as per shared report by supporting document .

**5.1.1** *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
105	99	96	143	125

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
105	99	96	143	64

Remark : DVV has made the changes according to the document .

**5.3.1** **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
64	48	9	34	75

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
27	24	9	34	75

Remark : DVV has made the changes according to the data templt document .

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
83	51	14	51	84

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
40	30	14	28	38

Remark : DVV has made the changes according to data template document not considered duplicates .

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
56	12	11	10	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
38	12	11	1	5

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

132	121	124	128	132
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
132	121	124	128	132

Remark : DVV has made the changes according to the data template document .

## 2.Extended Profile Deviations

Extended Profile Deviations
No Deviations